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TAHIRA NAVEED

Academic Qualification

- **M.Phil in Chinese Language** (December 2020) NUML Islamabad – **CGPA 4.00**
- **HSK level 5** (2016) Confucius Institute Islamabad
- **Masters in Chinese (Linguistics & Literature)** (June 2015) - **CGPA 3.98**
NUML Islamabad
- **B.Sc. (1984) Statistics / Maths / Physics -1st Division**
Lahore College for Women, Lahore
- **B.Ed. Bachelor in Education** (2001) Allama Iqbal Open University– **Grade B**
- **B.Sc. (1981) Lahore College for Women Lahore - 1st Division**
- **Matriculation** (1979) **Govt. Girls High School Samanabad Lahore - 1st Division**
- **One and a Half Year Interpretership Course in Chinese Language** (2008 – 2009)
National University of Modern Languages (NUML) Islamabad - **Grade A**
- **One Year Diploma in Chinese Language** (2007) National University of Modern Languages (NUML) Islamabad - **Grade A**
- **Certificate Course in Chinese Language** (2004 – 2005) Pakistan Embassy College Beijing, China - **Grade A**
- **Diploma in Montessori Education** (2000) PAF College of Education, Chaklala, Rawalpindi– **Grade A**
- **Business Chinese course (Advance level)** from Confucius institute NUML (2008)

Work Experience

- **Chinese Language Senior Instructor (BPS-17)** (Aug 2017- Present) in NUML, Islamabad
- Chinese Language Lecturer (on contract) (Feb 2012-Aug 2017) in National University of Modern Languages, Islamabad
- Actively participated in PAF Women Association activities in several Social Welfare Programs for women.
- Established Montessori for children of airmen in PAFWA PAF Base, Faisal, Karachi.

Publications

- **Mphil Thesis Title:** “A Comparative Study of the Position of Object in the Sentences of Chinese, Urdu and English Languages”. (Dec 2020)
- **Master’s Thesis Title:** “Comparative Analysis of the Similarities and Dissimilarities of Chinese and Urdu Object”. (July 2015)
- **“Error Analysis of Tone Pattern of Chinese Monosyllabic Tones Produced by Pakistani Students”** published in Pakistan Journal of Society, Education and Language. PJSEL VOL- 7 (1) JANUARY 2021 ISSN 2521-8123 (Print) 2523-1227 (Online). <https://pjsel.jehanf.com/index.php/journal/article/view/550>
- **“Chinese Language Teaching in Pakistan Problems and Solutions”** Published in University of Wah Journal of Social Sciences Volume 5, Issue 1, June 2022, pp. 55-80 [050104Chinese Language Teaching in Pakistan.pdf](https://doi.org/10.56220/UWJSS2022/0501/04)
<https://doi.org/10.56220/UWJSS2022/0501/04>
- **M.A Chinese Program Self-Assessment Report** (Program Team Member) 2014-2017
- **M.A/MPhil Chinese Program Self-Assessment Report** (Program Team Member) 2018-2020
- **MPhil Chinese Program Self-Assessment Report** (Program Team Member) 2021-2023

Training/Workshops/Conferences Attended

- One-day training session on **Review of Institutional Performance and Enhancement (RIPE)** as per new quality framework.
- Attended 3-days training workshop for MPhil / PhD supervisors **“Faculty Development Program Level – II”** (July- 2023)
- Attended the training session / workshop on **“Language and Sustainable Development Goals”** at NUML Islamabad, Feb 24, 2023
- Participated in the **“Interactive session on “Mental Health Awareness”** at NUML Islamabad, Dec 06 2022
- Participated in the **“Turnitin Processing and Publication portal with faculty of languages”** “at NUML Islamabad, Oct 03 2022

- Participated in the **“Training on NVIVO under Faculty Development Program”** at NUML Islamabad, Aug 31 2021
- Participated in the **“Training program for Teachers of Chinese as a Foreign Language”** at “Beijing language and Culture University” *BLCU*, Beijing, China. Aug 3 2018 – Aug 31 2018.
- Participated in the **“Training program for Teachers of Chinese as a Foreign Language”** at “Beijing language and Culture University” *BLCU*, Beijing, China. July 24 2016 – Aug 21 2016.
- Participated in the **“Training program for Teachers of Chinese as a Foreign Language”** at “Beijing language and Culture University” *BLCU*, Beijing, China. July 31 2015 – Aug 28 2015.
- Participated in the **“2015 Chinese Language Teachers Training Workshop in Pakistan** at NUML held by Confucius Institute Islamabad. May 03 2015
- Participated in the **“Training program for Teachers of Chinese as a Foreign Language”** at “Beijing Normal University”, Beijing, China. Aug 2 2014 – Aug 14 2014.
- Participated in the **“Chinese Language Teachers Training Workshop in Pakistan”** at “NUML held by Confucius Institute” Islamabad, Nov 20 2013.
- Participated in the **“Training program for Teachers of Chinese as a Foreign Language”** at “*Institute of Global Chinese Language Teacher Education, East China Normal University*”, Shanghai, China. July 1 2012 - July 28 2012.
- Participated in the **“Chinese Textbooks Workshop in Pakistan** at NUML held by Confucius Institute, Islamabad. Nov 17 2012 – Nov 18 2012.
- Two Days Teachers Training Workshop on **“Urdu Version of Chinese Learning Materials in Pakistan”** Confucius Institute, NUML Islamabad. Oct 2011
- **“Chinese Language Teacher Workshop in Pakistan”** Confucius Institute, NUML, Islamabad. April 27, 2011
- Two-week **professional Development Faculty Workshop on Foreign Language Pedagogy** held at NUML Islamabad (department of higher studies March 2015)
- 2 Days **“Professional Development Faculty Workshop of Understanding and Utilizing Digital Library Resources”** NUML Islamabad. March 2015.
- **“Chinese Language Teachers Training Workshop in Pakistan”** from Confucius institute NUML Islamabad (May 2015)

- ***“Summer Chinese Language Training”*** at “Beijing language and Culture University” *BLCU*, Beijing, China. (2009)

Research Articles Supervised

1. **“Use of Flower Tea in Chinese Traditional Medicine: A Study of Yin Yang Theory”** by Sidra Tanvir (2015-2019) Bachelors of Science & Modern Languages.
2. **“A Study of the Cultural Foods of Northern China”** by Irtiza Anwar Aziz (2015-2019) BSML.
3. **“A Study of Impact of BTS on Asian Fans”** by Aamna Khan (2015-2019) BSML.
4. **“Factor Causing Demotivation While Learning Chinese Language in Diploma Class among Pakistani Students at NUML”** by Mehboob Elahi (2015-2019) BSML.
5. **“Analytical Study on Some Educational Quotes of Confucius”** by Sunail Shehzad (2015-2019) BSML.
6. **“An Introspection of Methods of Teaching Chinese Characters and Role of Visual Intelligence in its Improvement”** by Muhammad Khaqan Malik (2017-2021) BSML.
7. **“Existing Language Benefits in Learning Third Language: Comparative Analysis of Korean and Chinese Phonetics”** by Asra Awan (2017-2021) BSML.
8. **“Chinese Comics and Cartoons: An Effective way to Engage Students in Learning the Chinese Language”** by Zainab Akhtar (2017-2021) BSML.
9. **“Ginseng: A Complimentary Therapy for Type 2 Diabetic Patients”** by Abdul Rehman (2017-2021) BSML.
10. **“Problems Faced by Students of Chinese Department of NUML while Learning Chinese Character's Stroke Order at Certificate Level”** by Rabia Javed (2017-2021) BSML.
11. **“Chinese as an Emerging Foreign Language in Pakistan at Undergraduate Level”** by Zirva Zubair (2017-2021) BSML.
12. **“Impact of using pinyin as a substitute of Chinese characters by Pakistani Students”** Muhammad by Shafique (jan 2022) BSML
13. **“Anxiety of Speaking Chinese Language”** by Zuha Aftab (2018-2022) BSML

Translation Projects Supervised of BSLT

1. Selected letters from “《寄小读者》 Letters to the young readers” by 冰心 **bingxin**, Translated from Chinese to English by Ishrat and Arooj (Feb.2023)
2. Selected stories from 《中华成语典故》 - **Historical stories of Chinese idioms**” published by “Beijing Trust-Joy Books Co., Ltd.” 2004. Translated from Chinese to English by Rafay & Rimsha (june 2023)

Achievements

- Awarded excellent teacher certificate from head of Chinese department (2016)
- Received laptop from Chief Minister Laptop Scheme during Mphil(2018)
- Chinese song and poetry competition Certificate (2006)

Skills & Strengths

- Commitment to organization
- Excellent communication & interpersonal skill
- Ability to work and handle problem under pressure
- Able to cope with new challenges
- Hardworking and a good team member
- Able to work in a multicultural environment
- Time management skills

IT Skills

- Proficient and fully conversant with
 - MS-Office (Word)
 - Excel
 - PowerPoint

Languages

- English
- Chinese
- Urdu
- Punjabi

Interest

- Traveling
- Driving
- Reading
- Net Surfing

Personal

Name	Tahira Naveed
Father's Name:	Anwar Kamal
CNIC No:	42201-0819514-2

References

Will be submitted on demand